

ADMISSIONS REQUIREMENTS

Applications are received throughout the year through our rolling admissions system. This means that the sooner applicants send in their applications, the sooner they will hear back from the admissions team.

Because of the limited number of places in the programmes, applicants should begin the admission process as early as possible to secure admission.

Admission to ESEI is based on academic ability and potential for success. Academic ability is evaluated by the applicant's past academic performance, recommendations and statement of purpose.

Here are the steps applicants need to follow in order to be considered for admission into their desired course:

STEP 1 – Submission of Documents

ESEI provides all applicants a secure and easy way to submit their applications. Our online application is easy to use and provides applicants with immediate notification that their application has been received by ESEI.

Applicants are to fill out the [Application Form online](#) and attach the following documentation:

GENERAL DOCUMENTS

1. Statement of Purpose

The student is required to demonstrate why he/she considers himself/herself to be a suitable applicant. The statement of Purpose is a chance to demonstrate unique qualifications for and commitment to the student's chosen field by discussing those experiences, people, and events that compelled him/her to pursue it. The statement of purpose should be about 300 words in length. It will be evaluated based on substance and style, that is, his/her individual experiences and accomplishments, as well as how he/she communicate them. This includes spelling, grammar and syntax as well as readability.

2. Proof of English proficiency

Applicants who have not lived in a country where English is the acknowledged primary language or attended an educational institution full-time where the medium of instruction is English for the most recent three years prior to beginning their university studies must achieve a satisfactory score on one of the tests of facility in English. Our minimum entry requirements for the above mentioned tests are:

IELTS	Minimum 6.0	TOEFL (paper based)	Minimum 550
TOEFL (computer based)	Minimum 213	TOEFL (internet based)	Minimum 80
GCE	C	GCSE	C
FCE	A	CPE	C
CAE	C	SAT	510
ACT	21	APIEL	3
EAP	C	GMAT	600
ELPtT	956	GPA	3
IB English Language	5 points		

If the applicant has not reached this level, he/she will be required to take ESEI level test. Based on his performance, we may decide to offer him/her a place subject to attending an English Language Summer Foundation Course at ESEI prior to the programme commencement.

3. Academic / Professional Reference

The referee should be able to comment on applicant's performance during his/her studies and therefore should preferably be a professor who has taught the applicant. Applicants who have work experience can also obtain a professional reference from his/her current or ex- employer.

4. Bank statement

The objective is to get an indication from the bank proving the applicant's or his/her sponsor solvency.

The applicant should provide the following information on their bank's letterhead and in Euros:

1. Date account opened.
2. Average checking balance for the past 12 months
3. Current checking and savings balance.

5. Copy of the passport valid for at least 6 months

SPECIFIC DOCUMENTATION FOR BACHELOR STUDENTS

1. Certified copy of official Secondary School Diploma & Transcripts

Secondary School applicants must have completed graduation requirements and have a minimum average of 60%.

The above mentioned average should serve as a guide for students who have attended secondary schools with national curricula. Nevertheless, the British GCE A-levels are taken all around the world, as many international schools choose to use the British system. We also recognise the examinations of those

International schools that use curricula based on the United States grading system or an international curriculum such as the IB Diploma Programme. There are no prerequisites subjects.

SPECIFIC DOCUMENTATION FOR MASTER STUDENTS

1. Undergraduate degree or Three years of work experience

Academic transcripts and final Bachelor Diploma are required. All documents must be in English or be official translations.

2. Updated Curriculum

SPECIFIC DOCUMENTATION FOR TRASFER STUDENTS

1. Certified copy of official University Transcripts

Transferability of courses taken and credits accumulated at other educational institutions will be subject to the following considerations:

- a) Profile of the institution from which credits would be transferred
- b) Comparability of the course work with that of ESEI
- c) Appropriateness of the coursework for the student's degree programme at ESEI. When all the above mentioned factors have been examined, credit equivalencies will then be evaluated and credits awarded.

We accept certified copies of official documents, but originals will be required at enrolment. Official records are defined as original documents issued by the institution — not photocopies — which bear the actual signature of the registrar and the seal of the issuing institution. If a document cannot be replaced, however, be sure to obtain a properly certified copy; keep the original for yourself. Never send a document that cannot be replaced. If the original document is not issued in English, enclose an official copy of all educational documents in the original language and a certified copy translated into English.

An official English language translation should:

1. Bear the ink stamp and signature of a translating company official or an authorized university official.
2. Have the stamp and signature on each page.
3. Include a statement of authenticity on the last page.

After submitting the required documentation, the applicant will be contacted with information regarding the next steps of his application. We use emails as an important means of communication, so applicants are advised to check their emails frequently!

STEP 2 – Interview

Providing all documentation is in order, the applicant can expect to be contacted within a week following his/her application in order to schedule an interview. The Interview is intended to give us more insight into the applicant's profile. It can be arranged on campus at ESEI or by telephone if the applicant is not able to attend the interview in person.

The personal interview gives the applicant an opportunity to visit ESEI, get a feel for life in Barcelona, what it would be like to study at ESEI, and get to know a little more about us.

STEP 3 – Acceptance

Once we have received the documentation and have the result of the interview, we will contact the applicant within a week in order to notify him/her on the final decision. If accepted, he/she may receive

UNCONDITIONAL or CONDITIONAL OFFER, depending on certain criteria being met. If the applicant still has to submit some documentation, he/she will be made a conditional offer.

STEP 4 – Enrolment

After receiving our Unconditional or conditional offer, the admitted student must make a firm acceptance of the offer and proceed to make the tuition payment.

New Bachelor students must pay 2,000 Euros as a Non-Refundable Enrolment Deposit within a 30 day period following the receipt of the offer.

New Master students must pay 1,000 Euros as a Non-Refundable Enrolment Deposit within a 30 day period following the receipt of the offer.

Payment of the Non-Refundable Enrolment Deposit is obligatory and if accepted students must pay within the payment deadline to guarantee their place in the selected programme.

This amount of the Non-Refundable Enrolment Deposit forms part of the total tuition fees for the academic year and it is only refundable on the basis of Refund Application presented to ESEI on facing exceptional life circumstances.

Upon receipt of payment confirmation sent to us by fax or e-mail, the admission process will be fully completed and the student will receive an Enrolment letter certifying their enrolment at ESEI.

Enrolment fees are accepted according to a strict chronological order of receipt of payment until that time when the number of available student slots is completed.