



English School Of Canada

ESL | **Focus Programs** | EAP | Test Prep | Junior Programs

Focus on Writing (FOW)		
NUMBER OF WEEKS	CERTIFICATE	DIPLOMA
	4, 8	12
HOURS PER WEEK	22.5	
MINIMUM LEVEL	7	
CLASS TIMES	13:00 - 17:30	

Focus on Writing (FOW) Program is an intensive 12-week program and will consist of 3 classes daily. The first class focuses on understanding and effectively using vocabulary (including collocations, idioms, register, discourse and formality). The second class will concentrate on the structure, mechanics, style and tone of sentences. Finally, the third class will illuminate how to write various academic, business, professional and functional compositions.

In addition to these practical objectives, this class will show students how to put themselves in the correct mindset to write, how to plan to write as well as how to implement editing and revision strategies. Creativity, flexibility and risk-taking will also be emphasized.

MODULE 1	Clauses, simple sentences, compound sentences, coordinators, conjunctive adverbs, comma rules, articles, modals and infinitives. Also, paragraph structure, consistent pronoun use, transition signals and general formatting.
MODULE 2	Gerund phrases, noun clauses, quotations, adverb clauses, nominal and adverbial subordinators, passive voice and strange word order. As well, summarizing, paraphrasing, plagiarism, memos, short emails, social situations (congratulating, expressing sympathy, condolences and thanking) and business and academic reports.
MODULE 3	Sentence adverbs, prepositional phrases, participial phrases, embedded clauses, parentheses, appositives, relative clauses and relative pronouns. In addition, formal letters (request and complaint), resumes and cover letters.
MODULE 4	Stylistic punctuation and ellipsis. Furthermore, process essay, cause and effect essay, compare and contrast essay, argumentative essay, editing and polishing, and plagiarism.

**each module is approximately 3 weeks in duration*

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